



FACTS is a company that provides monthly payment plans for tuition, as well as grant & aid financial needs assessment on the same platform.

***Enroll online at [online.factsmgt.com/signin/4FMDN](https://online.factsmgt.com/signin/4FMDN)***

### **Steps to Set Up a Monthly Payment Plan for Tuition\***

1. Visit [online.factsmgt.com/signin/4FMDN](https://online.factsmgt.com/signin/4FMDN)
2. If you have an existing tuition payment plan through FACTS and have already created a user account, enter your existing username and password and click "Sign In". If you are a new FACTS user please select "Create username & password".
3. Click on the "Set Up a Payment Plan" link.
4. Select the appropriate school year.
5. Complete the steps as prompted.

\*A \$50 fee is charged by FACTS each year for monthly payment plans.  
It will be taken directly out of your account.

**Plans should be set up by May 15th in time for the June 1st payment to be made.**

**Payment Methods Offered:** Credit Card\*\* or Automatic Bank Draft

\*\*Assessed an additional charge for processing

If you are trying to set up a payment plan for Bethany Lutheran Preschool and Mother's Day Out, that is done through a separate link.